

BRIGHTON & HOVE CITY COUNCIL
POLICY & RESOURCES COMMITTEE

4.00pm 7 JULY 2022

HOVE TOWN HALL - COUNCIL CHAMBER

DECISION LIST

Part One

8 TARGETED BUDGET MANAGEMENT (TBM) PROVISIONAL OUTTURN 2021/22

Contact Officer: Jeff Coates

Tel: 01273 292364

RESOLVED: That the Committee –

- (i) Note that the provisional General Fund outturn position is an underspend of £2.948m and that this represents an improvement of £1.855m compared to the projected and planned resource position at Month 9 and taken into account when setting the 2022/23 budget;
- (ii) Noted the provisional outturn includes an underspend of £3.277m on the council's share of the NHS managed Section 75 services;
- (iii) Approved General Fund carry forward requests totalling £9.776m as detailed in Appendix 5 and included in the provisional outturn;
- (iv) Approved the re-allocation of £1.112m Contain Outbreak Management Funds to address ongoing temporary and emergency homelessness and rough sleeping costs caused by the pandemic;
- (v) Agreed to allocate the £200,000 one-off resources for 'Additional Welfare Support' to support Emergency Food provision (£63,156) and the Local Discretionary Social Fund (£133,844), in order to support residents through this cost of living crisis, particularly those who have been disproportionately affected by the rise in inflation, the pandemic, and austerity, such as women and girls, almost half of whom are suffering from period poverty and are unable to afford basic sanitary products according to a recent study;
- (vi) Approved the retention of the remaining available outturn resources of £1.655m to provide a risk provision to meet the anticipated additional cost of the 2022/23 NJC pay award as set out in paragraph 10.6;

- (vii) Noted the provisional outturn for the separate Housing Revenue Account (HRA), which is an underspend of £0.033m;
- (viii) Noted the provisional outturn position for the ring-fenced Dedicated Schools Grant, which is an underspend of £0.035m;
- (ix) Noted the provisional outturn position on the capital programme which is an underspend variance of £7.405m;
- (x) Approved the capital budget variations and re-profiling requested in Appendix 7;
- (xi) Approved the new capital schemes requested in Appendix 8;
- (xii) Approved the creation of a Section 117 Reserve in respect of advance NHS funding as set out in paragraph 9.9.

9 TREASURY MANAGEMENT STRATEGY STATEMENT 2021-22 - END OF YEAR REVIEW

Contact Officer: James Hengeveld *Tel:* 01273 291242
Ward Affected: All Wards

RESOLVED: That the Committee –

- (i) Noted the key actions taken during the second half of 2021/22 to meet the Treasury Management Strategy Statement and practices (including the investment strategy) as set out in this report;
- (ii) Noted the reported compliance with the Annual Investment Strategy for the 6 month period up to the end of March 2022;
- (iii) Noted that the approved maximum indicator for investment risk of 0.05% has been adhered to and the authorised borrowing limit and operational boundary have not been exceeded.

10 GENERAL FUND BUDGET PLANNING AND RESOURCE UPDATE 2023/24

Contact Officer: James Hengeveld *Tel:* 01273 291242
Ward Affected: All Wards

RESOLVED: That the Committee –

- (i) Noted the potential funding and net expenditure projections for 2023/24, based on the three planning scenarios identified in the report;
- (ii) Noted the Medium Term financial projections for 2023/24 to 2026/27 and the predicted budget gaps based on a 'midpoint' planning scenario;

- (iii) Agreed that officers should draw up 4-year Medium-Term Service and Financial Plans (MTSFPs) and strategies, including budget proposals to manage the identified budget shortfall in 2023/24, and report back with draft budget proposals to the December Policy & Resources Committee.

11 CARBON NEUTRAL 2030 PROGRAMME - ANNUAL REPORT 2021-22

Ward Affected: All Wards

RESOLVED: That the Committee –

- (i) Noted the progress made on the 2030 Carbon Neutral Programme during 2021-22, as set out in the Annual Report at Appendix 1 and agrees further developments to the Programme in 2022-23 set out in paragraphs 3.8-3.11;
- (ii) Agreed the following capital funding allocations from the £14.000m Carbon Neutral Fund approved at Budget Council in February 2022 for 2022/23 and 2023/24, based on the approach agreed at that committee (set out in paragraph 3.16) for the identified priority carbon neutral capital projects as follows:
- Air Quality – Two Automatic Analyser Stations and continued diffusion tube monitoring: £0.050m in 2022-23 and £0.150m in 2023-24
 - Expanding Liveable Neighbourhoods: £1.100m in 2022-23 and £1.000m in 2023-24
 - Carbon reduction measures to operational buildings: £1.500m in 2022-23 and £2.00m in 2023-24 (£1.5m in each year will be on a spend to save basis)
 - Carbon Neutral Fund prioritisation process for the remaining £8.200m as set out in paragraphs 3.20 to 3.21;
- (iii) Noted the progress of Carbon Neutral Fund projects in delivery, as set out in paragraphs 3.13-3.15 and agrees the process for the Carbon Neutral Fund in 2022-23, as set out in paragraph 3.20-3.21;
- (iv) Noted that a further report will be brought to Policy & Resources Committee in October 2022 to agree the allocation of Carbon Neutral Fund to projects for delivery in 2022-23 and 2023-24.

12 I360 LOAN RESTRUCTURE

Contact Officer: Max Woodford

Tel: 01273 291666

Ward Affected: All Wards

RESOLVED: That the Committee –

- (i) Agreed to the loan restructure principles as set out at Appendix 1 and delegates authority to the Executive Director Economy, Environment and Culture and the Executive Director Governance, People and

Resources, in consultation with the i360 Members' Working Group, to negotiate a revised loan agreement based on those restructure terms and enter into any legal agreements necessary to effect that restructure;

(ii) Agreed to also restructure the novated LEP loan in line with the principles set out at Appendix 1 and delegates authority to the Executive Director Economy, Environment & Culture and the Executive Director Governance, People and Resources; in consultation with the i360 Members' Working Group, to include the restructured LEP loan in the revised loan agreement documents referred to at recommendation 2.1, above;

(iii) Notwithstanding the Heads of Terms of the loan restructure at Appendix 1, that the Committee directed the Executive Director Economy, Environment and Culture and the Executive Director Governance, People and Resources to include in the terms of the restructure a provision that if the i360 misses three consecutive minimum payments, even if the cumulative position is still positive, then the i360 will be required to submit a Business Improvement Plan to the Council. If the i360 fails to submit the Plan or if the Council is not satisfied with the contents of the Plan, this will constitute an event of default under the loan agreement and the Council may enforce its security;

(iv) Agreed that a report on the loan repayment progress and i360 business performance be made to Policy & Resources Committee on an annual basis for the first 5 years, and thereafter as agreed at that time.

13 PERFORMANCE UPDATE CORPORATE KEY PERFORMANCE INDICATORS Q4 2021-22

Contact Officer: Rima Desai
Ward Affected: All Wards

Tel: 01273 291268

RESOLVED: That the Committee noted the progress made in relation to Corporate KPIs in the context of the Covid-19 pandemic, particularly the corrective measures outlined for 'red' and 'amber' indicators, and provide support and challenge to lead officers to bring performance back on track

14 CORPORATE KEY PERFORMANCE INDICATOR TARGET SETTING 2022/23

Contact Officer: Rima Desai
Ward Affected: All Wards

Tel: 01273 291268

RESOLVED: That the Committee –

(i) Approved the Corporate KPI set and associated targets as set out in Appendix 2;

- (ii) Noted that target figures may change during the year if new benchmarking figures become available. P&R approval will be sought at a future date if there is a proposal to change the set itself or the rationale for a particular target.

15 ANNUAL CUSTOMER INSIGHT REPORT 2021/22

Contact Officer: Rima Desai *Tel:* 01273 291268
Ward Affected: All Wards

RESOLVED: That the Committee noted the Customer Insight Annual Report for 2021/22 as set out in Appendix 1 and provides support and challenge to officers to further improve customer experience and customer satisfaction with the council.

16 ROYAL PAVILION ESTATE CAPITAL WORKS – PHASE 1 UP-DATE

Contact Officer: Richard Davies *Tel:* 01273 296825
Ward Affected: All Wards

RESOLVED: That the Committee –

- (i) Noted the current project programme, identified risks and financial implications;
- (ii) Agreed the financial strategy set out in paragraph 4.3 and the proposed additional borrowing facility to ensure project completion.

17 RESPONSE TO NOTICE OF MOTION: COUNCIL SERVICE DELIVERY

Contact Officer: Rachel Chasseaud *Tel:* 01273 290753
Ward Affected: All Wards

RESOLVED: That the Committee –

- (i) Noted the response to the Notice of Motion;
- (ii) Noted that the ET&S Committee is responsible for the council's functions relating to waste, parks and open spaces and parking services, agrees that future reports will be brought to that committee, and that the next report to do so will outline a step-by-step plan to improve performance in these key service areas, and report back to P&R in the Winter with an update on how effectively this plan has been implemented, as residents need to see action taken now.

18 RE-ASSIGNMENT OF ECOTOWNS FUNDING

Contact Officer: Liz Hobden *Tel:* 01273 292504
Ward Affected: South Portslade

RESOLVED: That the Committee –

- (i) Agreed re-assignment of EcoTowns capital funding to climate change and biodiversity projects across the Shoreham Harbour Area and that a report is brought back to Policy & Resources Committee detailing how the funds will be allocated;
- (ii) Agreed indicative governance arrangements set out in paragraph 3.7 and delegates authority to the Assistant Director for City Development and Regeneration to agree the detail with the relevant authorities in consultation with the Group Spokespersons of Policy & Resources Committee.

19 CORPORATE ENFORCEMENT SERVICES

Ward Affected: All Wards

RESOLVED: That the Committee approved the new process for the procurement of enforcement agent contracts via a Dynamic Purchasing System to replace the current informal Service Level Agreements and to ensure closer alignment of practice with the council's approved Corporate Debt Policy.

20 KINGSWAY TO THE SEA

*Ward Affected: South Portslade;
Westbourne; Wish*

RESOLVED: That the Committee –

- (i) Agreed in principle to the development of the area shown in Appendix 1 Site Map, as outlined in this report;
- (ii) Agreed that a Planning application for the Kingsway to the Sea site is submitted to include the elements listed in 3.1 below;
- (iii) Approved a revised capital budget of £12.99m including £1.000 million additional borrowing as set out in paragraph 3.27 and Section 7 of this report;
- (iv) Authorised the Executive Director Economy, Environment & Culture to procure and award contracts necessary to deliver the project and enter into any legal agreements required to facilitate the works;
- (v) Agreed that a further report on the status of the project is brought back to the Policy and Resources Committee in December 2022 in advance of construction commencing on site.

21 BRIGHTON & HOVE CITY COUNCIL 2021/2022 MODERN SLAVERY STATEMENT

Contact Officer: Tim Read

Tel: 01273 290393

RESOLVED: That Committee approved the Modern Slavery Statement.

22 HOMES FOR BRIGHTON & HOVE - REVISED BUSINESS PLAN

Contact Officer: Craig Garoghan
Ward Affected: All Wards

Tel: 01273 291262

RESOLVED: That the Committee agreed to the revised business plan in the Part 2 report and delegated authority to the Executive Director Housing, Neighbourhoods and Communities to take all steps necessary to enable and facilitate the implementation of the revised Business Plan including providing reserved matters approval pursuant to the Members Agreement.

23 REVIEW OF COUNCIL GRADING STRUCTURE

Contact Officer: Kenneth Simpson
Ward Affected: All Wards

Tel: 01273 291355

RESOLVED: That the Committee –

- (i) Having considered the information in the part 2 report, agreed to the proposed changes to the grading structure outlined in paragraph 3.8 and 3.9 and Appendix 2 and that these changes are backdated to 1st January 2022;
- (ii) Agreed to the proposed assimilation of staff from the current grading structure to the new grading structure as outlined in Appendix 3 from 1st September 2022 with increased salary rates being backdated to 1st January 2022;
- (iii) Delegated authority to the Director of Human Resources & Organisational Development, following consultation with the Chief Executive and Chief Finance Officer, to take all necessary actions to implement these changes as soon as is practicable;
- (iv) Asked for a future report to Policy & Resources Committee before Budget Council in 2023, outlining a comprehensive review of staff pay grades and structures right across the council, to identify any changes needed to ensure our staff are paid at competitive rates, and that staff retention and recruitment are made easier;
- (v) The Committee:
 - noted the concerns expressed by the unions regarding the risk of redundancies among school support staff which may result from these proposals;
 - further noted that the power to make decisions regarding employment and dismissal of staff rests with the school governing body;
 - Agreed to use reasonable endeavours to facilitate discussions between all interested parties with the aim to avoid redundancies which may result from the proposals in the report.

